

## 24 Hour Inspection Notification

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenants' Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City & State

Dear \_\_\_\_\_:

Management personnel will be inspecting your apartment on \_\_\_\_\_.

The purpose of this inspection is to determine the condition of the building/property and any work needed to keep your apartment in good condition.

We apologize for any inconvenience and thank you for your cooperation.

Sincerely,

\_\_\_\_\_  
Landlord

\_\_\_\_\_  
Address & phone

Cc: Tenant file

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